



1997 Marine Drive • Astoria, OR 97103

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## Pool Rental Application

Type of Event: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mark one:  Lane Rental  Birthday Party  Specialized Equipment Use

Rental Date(s): \_\_\_\_\_ Total Rental Time (incl. setup/breakdown): START: \_\_\_\_\_ END: \_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_ Total Rental Fees Due: \_\_\_\_\_

### Pool Rental Fee Schedule

Event	Number of Included Swimmers	Rental Fee
Birthday Parties	20	\$225
Lane Rentals*	0	\$30/hour
Specialized Equipment*	0	\$100/hour

\*Rentals do not include admission, daily use fees will apply per swimmer.

**Rental Applications Must Be Submitted 10 Business Days in Advance of Event.**

#### \* FOR OFFICE USE ONLY \*

Confirmed on Parks Dept. Calendar \_\_\_\_\_  
Date: \_\_\_\_\_  
Staff Initial: \_\_\_\_\_

Rental Fees Paid \_\_\_\_\_  
Amount: \_\_\_\_\_  
Staff Initial: \_\_\_\_\_

Receipt Number \_\_\_\_\_  
Date: \_\_\_\_\_  
Household Number: \_\_\_\_\_

**Birthday Parties** will consist of three hours of party space in the lobby (incl. 3 tables and 20 chairs) and swimming for up to 20 guests. Additional swimmers will be charged the drop-in rate. Please see our current fee schedule for more info. 30 minutes of set-up (12pm-12:30pm) and 30 minutes of clean-up time (2:30pm-3pm) is included in this rental. No glass or balloons are allowed in the facility. Food and drinks are allowed ONLY in the designated party area. Children under the age of 13 must be accompanied by an adult at all times in the facility and be swim tested by a lifeguard to swim alone. Red-banded swimmers must be accompanied by an adult at all times in the water. Chaperones must be at least 18 years old. The full amount of the rental cost is due at the time of reserving.

*Birthday Parties are only available on Saturdays from 12:30pm-2:30pm.*

**Lane Rentals** will consist of one or more lanes reserved for a specific person/party, often for the purpose of a special training or activity. Lane rentals do not include admission. Lane rentals may not always be available if there are other activities ongoing. A maximum of 2 lap lanes can be rented at one time. The full amount of the rental cost is due at the time of reserving. Weeknight lane rentals M-F will not be allowed October-February.

**Specialized Equipment Use** such as scuba, rescue gear, life raft training, etc. will only be permitted under the supervision of trained and certified professionals for the use of the equipment. Due to the potential for accidents and added supervision required, a designated lifeguard must be scheduled to oversee this type of use.

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### **Age and Swim Test Policies**

We ask that all children under the age of 13 be swim tested by a lifeguard upon their first visit of the year, every calendar year. Based on the skills displayed during the swim test, children will be assigned a wristband color in accordance with their swimming ability. Wristbands must be worn at all times. The test consists of swimming one length of the lap pool (25 yards) **and** completing a 30 second back float **or** tread.

Children who successfully complete the swim test will be assigned the **green** wristband and can swim in any pool, with an adult guardian on-site.

Children who complete ½ of the 25 yard swim **and** can float/tread for 30 seconds will be assigned the **yellow** wristband and are permitted in the Recreation and Kiddie pools **only**, with an adult guardian's close supervision on the pool deck.

Children who fail to complete the test, or choose not to test, will be assigned the **red** wristband and are permitted to swim in the Recreation and Kiddie pools **only**, with an adult guardian in the pool within an arm's reach of the child at all times.

All children under the age of 13 must be accompanied by a chaperone in the hot tub.

Children ages 5 and under are not allowed in the hot tub.

## Procedures for Reserving AAC Pools:

Set-up and break-down of the area are the responsibility of the applicant and must be completed within the time-frame rented.

All applications are reviewed and approved by the AAC Administrative Team. Submittal of application prior to notification of approval from AAC does not reserve a facility. Renters will receive notification of approval or denial via email.

The person signing the application must be present and initiate all transactions, inquiries, and changes.

Applicant is required to be present at the event and available to AAC personnel during the entire course of the event for which the applicant made a reservation.

The right of rental and use of AAC facilities is exclusive to applicant. Applicant shall not have the right to sublease or assign it's reservation to another group or organization. Nor shall use of AAC facilities be for any other purpose other than what is stated on the application.

AAC reserves the right to not approve the application to reserve or rent the facilities based on the applicant's and/or applicant's guest(s) previous rental history.

AAC reserves the right to not approve applications for events that are deemed political, social, policy activity, policy critiquing in nature, or events deemed divisive, illegal, or immoral.

Any reservation or rental agreement is revocable by AAC at any time upon good cause.

### **Hold Harmless Agreement for use of AAC Facilities**

The named organization or individual (herein called USER) agrees to and shall indemnify and hold harmless the AAC, it's trustees, officer, agents, and employees from and against any and all claims, losses, damages, causes of action, suits and liability of every kind, including expenses of litigations, court costs and attorney's fees, for damage to any person or property arising out of or in connection with the use of premises by USER under this agreement, regardless whether such injuries, death or damages are cause in whole or in part by the negligence of the AAC. It is the express intention of the parties hereto, both AAC and USER that the indemnity provided for in this paragraph includes indemnity by USER to indemnify and intention of the parties hereto, both AAC and USER that the indemnity provided for in this paragraph includes indemnity by USER to indemnify and protect the AAC from the consequences of the AAC's own negligence, whether that negligence is the sole or a concurring cause of the injury, death, or damage.

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

# Event Regulations

**Please read every regulation and initial beside each as indication of your understanding.**

<b>Initials</b>	<b>Regulation</b>
	Applicant shall return AAC facilities and its furnishings and property in the same condition as received. Before leaving the premises, applicant must clear all tables and remove all decorations and personal items. Chairs and tables must be returned to the way they were found. Applicant agrees to remove all bagged garbage from the function to the appropriate facility dumpster following the function. Garbage bags are provided; however, it is the applicant's responsibility to remove and replace trash bags as necessary during and following the function.
	There will be no smoking, no alcohol, no balloons, and no glass containers at the AAC.
	All guests must follow the posted pool rules.
	Lifeguards have the final authority regarding any safety issues or concerns.
	There will be no inflatables and no squirt guns permitted. Noodles and lifejackets are permitted, but should not in any way be used as a flotation device in lieu of supervision for a non-swimmer.
	Adult supervision of swimmers and guests is required at all times, and an adult must be within an arm's reach of a non-swimmer and/or red-banded swimmer.
	Appropriate swimwear is required for all swimmers. No undergarments or cut-offs. Shirts may be worn over suits.
	AAC is not responsible for losses, damages, and/or misplaced personal property placed in or on its facilities grounds by the applicants and all persons associated with the applicant.
	Astoria Parks and Recreation reserves the right to ask for additional information and/or provisions in order to determine rental eligibility.