

DESIGN REVIEW COMMITTEE
Astoria City Hall
January 5, 2017

CALL TO ORDER:

President Rickenbach called the meeting to order at 5:30 pm and announced the Election of Officers and Approval of Minutes would be conducted after the Public Hearing. The DRC proceeded to Roll Call at this time.

ELECTION OF OFFICERS – ITEM 2:

This Item was addressed immediately following Public Hearings.

In accordance with Sections 1.110 and 1.115 of the Astoria Development Code, the DRC needs to elect officers for 2017. The 2016 officers were President Jared Rickenbach, Vice President LJ Gunderson, and Secretary Sherri Williams.

President Rickenbach moved that the Astoria Design Review Committee re-elect President Jared Rickenbach, Vice President LJ Gunderson, and Secretary Sherri Williams for 2017. Motion passed unanimously. Ayes: President Rickenbach, Vice President Gunderson, Commissioners Phelps and Hensley. Nays: None.

The Committee proceeded to Approval of Minutes at this time.

ROLL CALL – ITEM 3:

This Item was addressed immediately following the Call to Order.

Commissioners Present: President Jared Rickenbach, Vice President LJ Gunderson, Leanne Hensley, and Hilarie Phelps.

Commissioners Excused: Derith Andrew

Staff Present: Planner Nancy Ferber. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

The DRC proceeded to Public Hearings at this time.

APPROVAL OF MINUTES – ITEM 4:

This Item was addressed immediately following Election of Officers.

President Rickenbach called for approval of the August 4, 2016 minutes. Commissioner Hensley noted the spelling of her name needed to be corrected.

Vice President Gunderson moved to approve the August 4, 2016 minutes as corrected. Motion passed unanimously.

The Committee proceeded to Status Reports at this time.

PUBLIC HEARINGS:

Public Hearings were conducted immediately after Roll Call.

President Rickenbach explained the procedures governing the conduct of public hearings to the audience and advised that the substantive review criteria were available from Staff.

ITEM 5(a):

DR16-03 Design Review DR16-03 by Barbara A. Bower to construct a new 6,350 square foot single family dwelling at 2405 Mill Pond within the Gateway Area in the AH-MP, Attached Housing-Mill Pond zone.

President Rickenbach asked if anyone objected to the jurisdiction of the Design Review Committee to hear this matter at this time. There were no objections. He asked if any member of the Design Review Committee had any conflicts of interest or ex parte contacts to declare.

President Rickenbach declared a potential conflict of interest as a contractor. However, he had not been consulted on this project and did not believe it would be an issue.

President Rickenbach called for a presentation of the Staff report.

Planner Ferber reviewed the Findings and Conditions contained in the Staff report. No correspondence had been received and Staff recommended approval with conditions.

President Rickenbach opened the public hearing and called for testimony from the Applicant.

Michael Barclay, 11733 SE 40th Ave., Milwaukie, OR, stated he worked for the design firm for this project and this was the exact same submittal presented to the Committee a couple of years ago. He did not have any questions because Staff did such a good job. He had nothing to add, but was happy to answer any questions. He confirmed for Commissioner Gunderson that specific lighting fixtures had not been chosen, but they would all be up/down lights that would not cast illumination beyond the property.

President Rickenbach called for testimony in favor of, impartial, or opposed to the application. Hearing none, he called for closing remarks from Staff. There were none. President Rickenbach closed the public hearing and called for Committee discussion and deliberation.

Vice President Gunderson said the project met all of the criteria and would be a great addition to Mill Pond.

Vice President Gunderson moved the Astoria Design Review Committee adopt the Findings and Conclusions stated in the Staff report and approve Design Review DR16-03 by Barbara A Bower with the condition that lighting must be down lighting; seconded by Commissioner Hensley. Motion passed unanimously. Ayes: President Rickenbach, Vice President Gunderson, Commissioners Phelps and Hensley. Nays: None.

President Rickenbach read the rules of appeal into the record.

The Committee returned to Election of Officers at this time.

STATUS REPORTS – ITEM 6: Report on 250 Roundhouse Road

This Item was addressed immediately following Approval of Minutes.

Planner Ferber updated the Committee on 250 Roundhouse Road and answered questions about the project, which was still ongoing. She also noted that the taco tent canopy (DR16-02) was not approved by the Historic Landmarks Commission. The applicant might still offer outdoor seating, but without the tent. Staff did not have any applications for the DRC to review in February, so their next meeting would be in March.

The Committee briefly discussed the taco tent canopy project.

Planner Ferber announced that the Advance Astoria Economic Development Strategy community forum was scheduled for January 19th at The Loft at the Red Building from 5:00 pm to 7:00 pm, with a panel discussion by local business owners from 7:00 pm to 9:00 pm.

REPORTS OF OFFICERS/COMMISSIONERS – ITEM 7:

There were none.

PUBLIC COMMENTS – ITEM 8:

There were none.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 5:48 pm.

APPROVED:



City Planner